



**1101 South Yakima Avenue  
Tacoma, WA 98405-4895**

**Disclosure of Directory Information Form**

Federal and college regulations allow a very narrow set of student information to be disclosed as a matter of routine unless the student has requested the college not to release the information. In accordance with the Family Educational Rights and Privacy Act (FERPA), this information is defined as "directory information".

Bates Technical College designates only the following as directory information:

Student Name	Date and place of birth
Address	Dates of attendance, honor roll, degrees and awards received
Telephone number	Most recent previous educational agency institution attended by student
Program enrolled in	

**I hereby authorize Bates Technical College *not* to disclose directory information of my records in accordance with the Family Educational Rights & Privacy Act (FERPA), 34CFR, Part 99 Chapter 495A-280WAC.**

Name \_\_\_\_\_ Student ID Number \_\_\_\_\_  
Address \_\_\_\_\_ Program Name \_\_\_\_\_  
City/State/Zip \_\_\_\_\_ Effective Date \_\_\_\_\_

A new form for non-disclosure must be completed each quarter.

**Please return to the Registrar's Office  
Bates Technical College  
1101 South Yakima Avenue  
Tacoma, WA 98405-4895**